

## **INSTRUCTIONS**

- Note and File the CAO Report and Add Attachment C to the CLA Report.
  - Adopt CLA Recommendations as amended.
1. Adopt the revised Outreach Engagement Framework provided in revised Attachment A to this report, which includes solutions for Emergency Outreach, Service-Focused Outreach, and Sanitation Outreach.
  2. Instruct the Chief Legislative Analyst (CLA), City Administrative Officer (CAO), and Los Angeles Housing Department (LAHD) to negotiate a contract with the Los Angeles Homeless Services Authority (LAHSA) for Emergency Outreach and Service-Focused Outreach for Persons Experiencing Homelessness, with detailed scope of work to define duties and responsibilities of the parties, consistent with revised Attachment A.
  3. Instruct the CAO, with the assistance of the CLA, LAHD, and LASAN to prepare and release a Request for Bids seeking contractors to provide Outreach Services for Persons Experiencing Homelessness related to Comprehensive Cleaning and Rapid Engagement Plus (CARE+).
  4. APPROVE the transfer of the \$1,408,155 from the Unappropriated Balance, Fund No. 100/58, Account No. 580325 Homeless Engagement Teams (HETs) to the General City Purposes, Fund No. 100/56, Account No. 000826 Homeless Shelter Program, and appropriate therefrom to the LAHD Fund No. 10A/43, Account No. 43V686 Homeless Engagement Teams to fund three (3) additional months of the LAHSA HETs for Fiscal Year 2021- 22.
  5. APPROVE the transfer of \$653,786 from the Unappropriated Balance, Fund No. 100/58, Account No. 580326 HETs — Comprehensive Cleaning and Rapid Engagement Teams to the General City Purposes, Fund No. 100/56, Account No. 000826 Homeless Shelter Program, and appropriate therefrom to the LAHD Fund No. 10A/43, Account No. 43V687 HET Homeless Outreach & Partnership Endeavor to fund three (3) additional months of the LAHSA HETs — Comprehensive Cleaning and Rapid Engagement Teams for Fiscal Year 2021- 22.
  6. INSTRUCT the General Manager, LAHD, or designee, to amend the City's 2021-22 General Fund Contract with LAHSA to add \$2,061,941 for three (3) months of salaries and expenses for LAHSA HETs and HET Comprehensive Cleaning and Rapid Engagement Teams for Fiscal Year 2021- 22.

7. Instruct the CAO, with assistance of the CLA and LAHD, to report within 30 days with funding and authorities for the staffing proposals in this report, including:
  - o Five additional HETs;
  - o One Outreach Coordinator per Council District;
  - o Five Regional Outreach Coordinators;
  - o One Director for Homeless Outreach Coordination;
  - o Contracted Sanitation Outreach services; and
  - o Bureau of Sanitation positions as approved by Council in C.F. 21-0031
8. Request the LAHSA Lived Expertise Commission to convene a focus group of Persons Experiencing Homelessness with disabilities to identify ways to improve outreach and communications with unsheltered persons with disabilities, with support from the Department on Disability and other relevant stakeholders.
9. Instruct the CLA, with the assistance of the CAO and other City departments as needed, and request LAHSA and the County, to develop metrics and reports that measure Outreach Services and report back within 90 days.
10. Request the City Attorney to report on data confidentiality concerning Outreach programs and offer of housing documentation and report back within 30 days.
11. Request LAHSA to report on best practices and opportunities to provide Cultural and Disability Competency in outreach programs and among outreach staff, including a review of federal requirements, current practices, and additional resources needed.
12. Instruct the CLA, CAO, and LAHD, and request LAHSA, to negotiate a Memorandum of Understanding that establishes terms and protocols to provide County resources in support of Outreach to Persons Experiencing Homelessness in the City and report back within 30 days.
13. Request LAHSA to report on the delivery of outreach and housing services within the City of Los Angeles provided by County outreach teams and service providers, such as Service Planning Area leads, including quantitative analysis of service delivery and report back within 30 days.
14. Instruct the Personnel Department to report on actions needed to include Outreach workers in the Targeted Local Hire program.
15. INSTRUCT the Los Angeles Housing Department to PREPARE, subject to CLA and CAO approval, any additional Controller instructions or make any necessary

technical corrections or clarifications consistent with the Mayor and Council action in this matter and authorize the Controller to implement these instructions.

Add the following instructions:

16. INSTRUCT the CLA with assistance from relevant City departments to develop a Request For Bids on general homeless engagement and report back to Council within 60 days.
17. Adopt Attachment C.
18. INSTRUCT the CLA and CAO to ensure enough funding is provided so that each Council District gets at least one LASAN-specific Homeless Engagement Team (HET) for outreach purposes.
19. INSTRUCT the CLA and CAO to report back within 15 days on the necessary staff and funding for the printing and installation of MC 41.18 signage.